Please read the thesis guideline before you start writing your thesis. Details about thesis writing are available in the guideline. This template is just intended to simplify and to be as an example at your thesis writing. Some of the details are not available in the template.

Please delete this note before printing.

If the thesis will be written on this template, before printing **Review> Tracking> Original** should be selected for the descriptions not to appear in of the output, then it is printed out.

Please delete this note before printing.

REPUBLIC OF TÜRKİYE
BURSA TECHNICAL UNIVERSITY
GRADUATE SCHOOL

THE TITLE IS WRITTEN HERE WITH THE SPACES ALLOWED AS 3.25 CM FROM RIGHT AND LEFT. FIT TITLE IN THREE LINES.

Commented [A1]: This page is OUTER COVER.

CHOOSE DEGREE

Student's Name SURNAME

Department of Choose Department

Choose Programme Choose Programme Type

Commented [A2]: Choose department from the list

Commented [A3]: Choose programme from the list

MONTH YEAR OF DEFENCE

Commented [A4]: Choose defence date from the list

REPUBLIC OF TÜRKİYE
BURSA TECHNICAL UNIVERSITY
GRADUATE SCHOOL

THE TITLE IS WRITTEN HERE WITH THE SPACES ALLOWED AS 4 CM FROM RIGHT AND 2,5 CM FROM LEFT. FIT TITLE IN THREE LINES.

CHOOSE DEGREE

Student's Name SURNAME

(ID Number)

ORCID:

Department of Choose Department

Choose Programme Choose Programme Type

Advisor: Title, Name SURNAME

ORCID:

Co-Advisor: Title, Name SURNAME (If exists)

ORCID:

MONTH YEAR OF DEFENCE

Commented [A5]: This page is **INNER COVER.**

Inner cover is accepted as (i) but page number is not written.

Commented [A6]: Please read the thesis guideline before you start writing your thesis. Details about thesis writing are available in the guideline.

This template is just intended to simplify and to be as an example at your thesis writing. For other details refer to Thesis Writing Guideline Document.

Commented [A7]: No titles, only Name and SURNAME must be written.
Student no must be written in brackets.
ORCID must be written.

ORCID is not required for term projects.

Commented [A8]: Advisors' ORCID numbers must be written. If there is no co-advisor, delete co-advisor line.

ORCID is not required for term projects

Commented [A9]: One page should be left blank after INNER COVER

Name-surname, a M.A/ M.Sc./ Ph.D. student of BTU Graduate Education Institute student ID …....., successfully defended the thesis/dissertation entitled "THESIS TITLE", which he/she prepared after fulfilling the requirements specified in the associated legislations, before the jury whose signatures are below.

Thesis Advisor :	**Prof. Dr. Name SURNAME** Bursa Technical University	.....
Co-advisor : **(If exists)**	**Prof.Dr. Name SURNAME** Bursa Technical University	.....
Jury Members :	**Prof. Dr. Name SURNAME** ..... University	.....
	Prof. Dr. Name SURNAME ..... University	.....
	Prof. Dr. Name SURNAME	.....
	Prof.Dr. Name SURNAME ..... University	.....

Submission Date : 05 February 2024
Defence Date : 05 February 2024

Commented [A10]:
Select the appropirate one; M.A. M.Sc. or Ph.D. and delete the others.

Student's Name SURNAME must be written.

For "THESIS TITLE", the title of thesis must be written in quotes.

This part must not be written in bold.

It is accepted as (iii) sayılır but page number must not be written.

Commented [A11]:
Thesis Advisor must be from BTU.

Even if advisor has left BTU later, advisor's address must be given as BTU.

Commented [A12]:
Name(s) of advisors will not be rewritten to the jury members part.

Commented [A13]:
Defence jury member names are not written in white cover since they will not be defined yet before submission of thesis in white cover. They will be written in navy-blue or burgundy cover.

Commented [A14]:
Defence Date: Date of defence exam.

Commented [A15]:
For a thesis which is given correction, this date is defence date of corrected thesis.

Commented [A16]:
Since page number starts counting as of inner cover, Approval Page number corresponds to page number "iii".

In accordance with Articles 9/2 and 22/2 of the Postgraduate Education and Training Regulation published in the Official Gazette dated 20.04.2016; for this postgraduate thesis, a report was received in accordance with the criteria determined by the Graduate Education Institute by using the plagiarism software program that Bursa Technical University is subscribed to.

This thesis was supported by the project numbered ..... of Bursa Technical University Scientific Research Projects Executive Secretariat.

This thesis was supported by ..... numbered ..... project.

STATEMENT OF PLAGIARISM

I declare that all the information and results presented in visual, auditory and written form in this thesis were obtained by me in accordance with academic and ethical rules, I have documented all the results and information in the thesis that are not specific to this study, by citing the source in the thesis, and I accept all kinds of legal consequences if the opposite arises.

Student's Name Surname:

Signature:

Commented [A17]:
It will be signed by a blue pen.

This page is accepted as (v).

To my spouse and children,

Commented [A18]: DEDICATION PAGE
Dedication page (optional) must be placed before the foreword and numbered.

Dedication page is not obligaory.
This page is accepted as (v).

FOREWORD

For the foreword, 1 line spacing must be set. The foreword, written as a first page of the thesis must not exceed 2 pages.
The acknowledgements must be given in this section.
After the foreword text, name of the author (right-aligned), and the date (as month and year) must be written (left-aligned). These two expressions must be on the same line.

February 2024

Name Surname
(Any Profession)

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Margins are set from the "Page Setup" section settings as "Normal". Bottom, upper and outer margins are set to 2.5 cm, and the inner margin is to 4 cm.

The changes are applied to the entire document..

This page is accepted as (vi).

TABLE OF CONTENTS

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- 1 line spacing for TABLE OF CONTENTS (Paragraph>Line Spacing>Single)
- The expression **Page** is right-aligned**.**
- 1st level titles (foreword, table of contents, lists…, resources, parts of thesis) are written in bold; 2nd, 3rd and 4th level titles are not written in bold.
- 5th level titles are not written in table of contents.

- Style of the titles within the text has been set like "TITLE1", "TITLE2" and table of content has been created automatically.

Commented [A21]:
"Page" text is underlined and the page numbers are aligned under the text.

"FIGURES AND TABLES", "TEXT", "REFERENCES..." in the "TABLE OF CONTENTS" example given here are consistent with the content of this documentWhen writing the thesis, use the titles you see appropriate instead of these titles. For example: **2. MATERIALS AND METHOD, 3. ANALYTICAL MODEL 4. EXPERIMENTAL STUDIES, 5. ANALYTICAL RESULTS, 6. CONCLUSION** and **SUGGESTIONS**...

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ABBREVIATIONS

AIC : Akaike Information Criteria
ANN : Artificial Neural Network
App : Appendix
BP : Backpropagation
CGI : Common Gateway Interface
ESS : Error sum-of-squares
GARCH : Generalized Autoregressive Conditional Heteroskedasticity
GIS : Geographic Information Systems
HCA : Hierarchical Cluster Analysis
Mbps : Megabits per second
St : Station
SWAT : Soil and Water Assessment Tool
UMN : University of Minnesota

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This section is removed if there is no abbreviations.

Abbreviations are written in alphabetical order.

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The abbreviation is bold, whereas the description is not.

SYMBOLS

C	**:** Capacitance
H	**:** The amount of heat
M_x, M_y, M_{xy}	**:** Torque Components
N_x, N_y, N_{xy}	**:** Normal Power Components
q	**:** Phase load
t	**:** Time
u,v	**:** Displacement Vector Components
w	**:** Angular velocity
XC	**:** Capacitive reactance
XL	**:** Inductive reactance
α	**:** Angle of deviation from the direction of the principal stresses
ρ	**:** Density
σ_x, σ_y, σ_{xy}	**:** Shell internal stresses

LIST OF TABLES

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For List of Tables, 1 line spacing must be set.

Savfa

Table 2.1 : Table with single row and centered columns..... **1**
Table 2.2 : Full page table.In case of single line, it will be centered..... **4**
Table 2.3 : Single lined and columns centered table. **5**
Table 2.4 : Multi lined table multi lined table multi lined table multi lined table multi lined table multi lined table multi lined table multi lined table multi lined table multi lined table. **5**
Table A.1 : Example table in appendix. **21**

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"Table 2.3" text will be in **bold**, title of table (e.g. Single lined and columns) will not be in bold.

e.g.: **Table 2.1 :** Single lined and centered columns table**…….9**

LIST OF FIGURES

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For List of Figures, 1 line spacing must be set.

Savfa

Figure 2.1 : In case of single line, it will be centered..... **1**
Figure 2.2 : In case of single line, it will be centered..... **2**
Figure 2.3 : Full-page figure. In case of single line, it will be centered.....Error! Bookmark not defined.
Figure A.1 : Earthquake Photographs: (a) Kocaeli (b) Bolu. (c)Gölcük (d) Düzce . **20**

THESIS TITLE IN ENGLISH HERE

SUMMARY

1 line spacing must be set for summaries.

For theses in Turkish, the summary in Turkish and English must have 300 words minimum and 750 words maximum.

For theses in English, the summary in English and Turkish must have 300 words minimum and 750 words maximum. A summary must briefly mention the subject of the thesis, the method(s) used and the conclusions derived.

References, figures and tables must not be given in Summary.

Above the Summary, the thesis title in first level title format (i.e., 72 pt before and 18 pt after paragraph spacing, and 1 line spacing) must be placed. Below the title, the expression **ÖZET** (for summary in Turkish) and **SUMMARY** (for summary in English) must be written horizontally centered.

It is recommended that the summary in English is placed before the summary in Turkish.

Summary summary summary summary summary summarysummary summary summary summary summary summ

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TÜRKÇE TEZ BAŞLIĞI BURAYA YAZILIR

ÖZET

Özet hazırlanırken 1 satır boşluk bırakılır.

Türkçe tezlerde, Türkçe ve İngilizce özet 300 ile 750 kelime arasında olmalıdır.

İngilizce tezlerde ise, İngilizce ve Türkçe özet 300 ile 750 kelime arasında olmalıdır.

Özetlerde tezde ele alınan konu kısaca tanıtılarak, kullanılan yöntemler ve ulaşılan sonuçlar belirtilir.

Özetlerde kaynak, şekil, çizelge verilmez.

Özetlerin başında, birinci dereceden başlık formatında tezin adı (önce 72, sonra 18 punto aralık bırakılarak ve 1 satır aralıklı olarak) yazılacaktır. Başlığın altına büyük harflerle sayfa ortalanarak (Türkçe özet için) **ÖZET** ve (İngilizce özet için) **SUMMARY** yazılmalıdır.

Türkçe tezlerde Türkçe özetin İngilizce özetten önce olması önerilir.

Özet özet özet

Özet özet özet

1. INTRODUCTION – TITLES (FIRST LEVEL TITLES)

First level titles must be in capitals and bold (i.e. **1**. **INTRODUCTION**), and placed on the right page in the direction of reading.

Introduction introduction introduction

1.1.2 Secondary purposes of thesis

Third and fourth level titles must be bold and only the first letter of the word the title begins with must be capital (i.e.: **2.1.1 Buildings to be built in disaster areas, 3.1.2.2 Features of ferroconcrete buildings**)

Paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph.

Commented [A39]:
Secondary, tertiary, quaternary titles are opened if it is more than two. Namely, if there is no 1.1.2 title, 1.1.1 subtitle is not opened.

No subtitles are opened and left alone as 4.1 or 2.3.1. So, if there is not a section as 4.2, in that case no section 4.1, too.

1.1.2.1 Fourth level title: Only first letter capital

Third and fourth level titles must be bold and only the first letter of the word the title begins with must be capital (i.e.: **2.1.1 Buildings to be built in disaster areas, 3.1.2.2 Features of ferroconcrete buildings**)

Paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph.

Commented [A40]:
Only the first letter of the first word is Uppercase and the whole words are written Bold in quaternary titles.

1.1.2.2 Fourth level title: only first letter capital

Third and fourth level titles must be bold and only the first letter of the word the title begins with must be capital (i.e.: **2.1.1 Buildings to be built in disaster areas, 3.1.2.2 Features of ferroconcrete buildings**)

Commented [A41]:
If there is no 1.1.2.2 title, 1.1.2.1 subtitle is not opened.

Fifth level title: No numbering after fourth level titles

Paragraph paragraph.

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Fifth and lower degrees of the titles are not numbered, not included in the list of contents

1.2 Literature Review

Paragraph paragraph

paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph.

1.3 Hypothesis

Paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph

2. TABLES AND FIGURES

Tables and figures given in appendices must be numbered with the number of the appendix they are in (i.e. Table A.1, Table A.2, Figure A.1, Figure A.2).

In tables and figures, font size could be reduced to 8 pt, if necessary.

Tables must be prepared using the same font type as the thesis. The font type used in figures must be consistent throughout the thesis.

Tables and figures must be placed after they are first cited in the main text body, but must be as close as possible, in accordance with the rules in this guideline (Figure 2.1).

Figure 2.1 : In case of a single line, it will be centered.

All tables and figures must be cited before they are used in the main text body (Table 1.1).

Table 2.1 : Table with single row and centered columns.

Column A	Column B	Column C	Column D
Row A	Row A	Row A	Row A
Row B	Row B	Row B	Row B
Row C	Row C	Row C	Row C

If the explanations of figures and tables are single line, they should be placed centered relative to the text block. Otherwise, it should be placed justified.

The numbering of the tables and the figures must be such that the first number is the number of the chapter the table/figure is placed under (for appendices, the letter of the appendix), and the second number is the number of order **(i.e. Table 1.2, Figure 3.5, Table A.1, Figure B.5)**. The words "Table" and "Figure" and numbers must be bold.

Commented [A43]: Texts mentioned here refer to the texts used in captions of tables and figures.

Commented [A44]: References in the text made to figures and tables are not written as bold.

Commented [A45]: It must be necessarily mentioned at least once before the figures and tables. After referring to a figure or table it is placed to the closest and convenient location. Convenient location may be just after, or after one or more pages. If there are explanations about the figure or table, they can be mentioned either before the figure/table or after.

Commented [A46]: Table description text is centered and finished with a full stop.

Commented [A47]: Gridlines are not used in tables. They must be prepared as shown in sample table.
- The top line should be double. One line below the first row containing the column headings. And one line at the bottom of the table. If the first column contains the name of the line, then one line is added to the right of the first column.
- If necessary the font size can be reduced to 8pt in the figures or tables.
- Captions for descriptions ends with full stop.
- Table content is not written as bold. Preferably used if necessary and contains column and row names at 1st row and 1st column.
- Please see the Thesis Guideline for all of the details.

Commented [A48]: Figure description text is centered and finished with a full stop.

The number and description of each figure are written below the figure, and the number and description of each the table are written above the tabel centered on the line.

Multiple tables/figures could be placed on one page, however, table/figures spanning more than 4 consecutive pages must be given in appendices rather than the main text body.

For figures and tables spanning more than one page, the same number and caption must be written below the continued figure, with the expression ”continued” added in brackets (i.e. **Table 1.1 (continued):** Metal composition of wastes. **Figure 1.1 (continued):** Water supply network of ISTANBUL).

It is recommended that elements that increase the page thickness and disrupt the binding structure of theses such as folded pages or additional items embedded on pages are given as appendices.

2.1 Figure Citations and Figure Example

Graphics and images given in the thesis are accepted as figures and they must be numbered and explained.

In Figure2.2 paragraph.

Figure 2.2 : In case of a single line, it will be centered.

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It must be necessarily mentioned at least once before the figures and tables.

After referring to a figure or table it is placed to the closest and convenient location. Convenient location may be just after, or after one or more pages.

If there are explanations about the figure or table, they can be mentioned either before the figure/table or after.

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2.2 Figure Example on Landscape-oriented Page

Paragraph paragraph (Figure 4.1).

Paragraph paragraph

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Paragraph paragraph

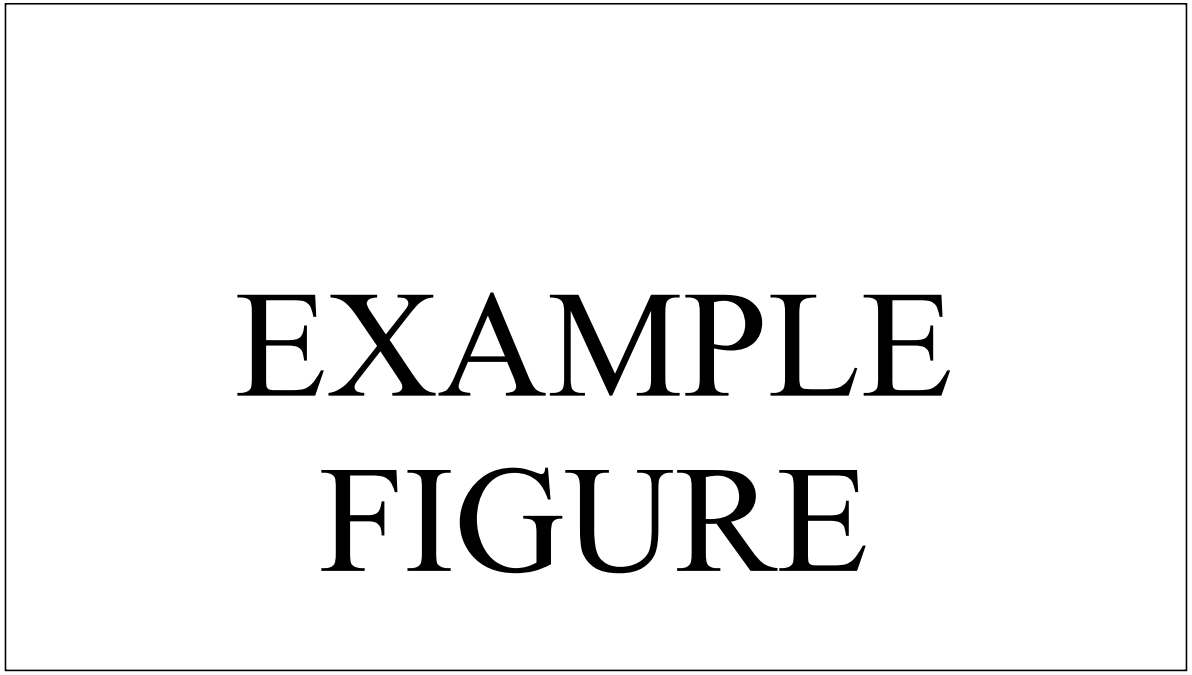

Figure 2.3 : Lansdscape-oriented full page figure.

it will be centered

Commented [A51]: For full-page figures, page numbers must be on the bottom-middle of short side (when portrait-oriented), or bottom-middle of long side (when landscape-oriented.

Commented [A52]: For landscape pages, the page number is placed on the long edge on the right when the paper is held vertically. Likewise, the horizontally placed chart or figure should be straight when the page is turned 90˚ clockwise.

Paragraph paragraph.

2.3 Table Citations and Table Example

For table numbers and captions, 1 line spacing, 12 pt (before) and 6 pt (after) paragraph spacing must be set. Table captions must be ended with a full stop. A table and its caption must be on the same page.

The first paragraph following a table must have 12 pt (before) and 6 pt (after) paragraph spacing. Titles following a table must have the standard formatting as previously specified.

Footnotes for a table must be written with 1 line spacing and a font size 2 pt smaller than the main text body.

As displayed in Table 2.1 paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph

Table 2.4: Sample table name expanding to the second line, Sample table name expanding to the second line, Sample table name expanding to the second line, Sample table name expanding to the second line.

Parametre	Column 2	Column 3	Column 4			Column 5	
			Sub-column	Sub-column	Sub-column	Sub-column	Sub-column
Row 1	-7.680442	7.6986348	0.00	0.00	0.00	12	12
Row 2	140	-	0.50	0.00	0.00	0	0
Row 3	37.174357	37.16192697	0.00	0.00	0.00	0	24
Row 4	140	-	0.50	0.00	0.00	0	0
Row 5	37.174357	37.16192697	0.00	0.00	0.00	0	24
Row 6	140	-	0.50	0.00	0.00	0	0
Row 7	37.174357	37.16192697	0.00	0.00	0.00	0	24
Row 8	140	-	0.50	0.00	0.00	0	0
Row 9	37.174357	37.16192697	0.00	0.00	0.00	0	24
Row 10	140	-	0.50	0.00	0.00	0	0
Row 11	37.174357	37.16192697	0.00	0.00	0.00	0	24
Row 12	140	-	0.50	0.00	0.00	0	0
Row 13	37.174357	37.16192697	0.00	0.00	0.00	0	24
Row 14	140	-	0.50	0.00	0.00	0	0
Row 15	37.174357	37.16192697	0.00	0.00	0.00	0	24

Table 2.4 (continued): Sample table name expanding to the second line, Sample table name expanding to the second line, Sample table name expanding to the second line, Sample table name expanding to the second linem

Parametre	Column 2	Column 3	Column 4			Column 5	
			Sub-column	Sub-column	Sub-column	Sub-column	Sub-column
Row 16	-7.680442	7.6986348	0.00	0.00	0.00	12	12
Row 17	140	-	0.50	0.00	0.00	0	0
Row 18	37.174357	37.16192697	0.00	0.00	0.00	0	24
Row 19	140	-	0.50	0.00	0.00	0	0
Row 20	37.174357	37.16192697	0.00	0.00	0.00	0	24
Row 21	140	-	0.50	0.00	0.00	0	0
Row 22	37.174357	37.16192697	0.00	0.00	0.00	0	24
Row 23	140	-	0.50	0.00	0.00	0	0

Commented [A58]: Table/figure numbers and names are repeated for each new page for tables and figures exceeding one page. (continued) is written in parentheses after the number of tables and figures.

3. MAIN TEXT BODY

3.1 Body Texts

Paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph.

3.1.1 Page Margins-Page Spaces

The gap at the bottom of the page is 2.5 cm. Keeping more redundant space is incorrect. So, this gap should not be. Texts, tables, figures, etc. in the pages must be arranged considering this situation.

- Figures, tables can be enlarged and be reduced.
- The explanations except from the first reference about the figure or table can be placed either before the figure/table or after.
- After referring to a figure or table it is placed to the closest and convenient location. Convenient location must be arranged considering the gap at the bottom of the page.

Except for similar solutions and obligatory cases, there will not be upper and bottom page spaces.

3.1.2 Equations

As shown in equation 3.1, equations must be written in Times New Roman 12 pt. Equation equation (3.1).

$$m\ddot{u}_t + c\dot{u}_1 + k_{u-2} = -m\ddot{u}g_t \qquad (3.1)$$

Each parameter is described under the equation. As can be seen in equation 3.1, 3.1 or formula 3.1, üt represents the relative acceleration value at t time, c represents the damping rate, ku-2, the stiffness value, and ügt the ground acceleration value at t time.

Commented [A59]: Page margins will be set as given in guide.

Commented [A60]: Equation numbers are right-aligned and **not written** bold.

Commented [A61]: Equation numbers are written right justified.

Commented [A62]: Equations must be centered.

Commented [A63]: Equation numbers referred within a text block are not written in bold.

4. REFERENCES, QUOTINGS AND FOOTNOTES

In this section, information will be given about how citations, quotings and footnotes should be.

Commented [A64]: Citing must be according to the surname of author or in the numeric order method. Just one of them (numbered or author) must be selected and used through the whole thesis. Both cannot be used at the same time.

4.1 Citing (indication of references in main text body)

4.1.1 Citing according to surname of author

References are cited with the surname of author and year. In the references section, the references are listed alphabetically according to the surname of the author.

Citing of a reference at the beginning of or within a sentence must be as Bayhan (2015), whereas a citation at the end of a sentence must be as (Bayhan, 2015). The full-stop is placed directly after the citation.

A reference with two authors must be cited as Ertaş and Bayhan (2017) at the beginning of or within a sentence, or as (Ertaş and Bayhan, 2017) at the end of a sentence.

A reference with more than two authors must be cited as Bayhan et al. (2018) at the beginning of or within a sentence, or as (Bayhan et al, 2018) at the end of a sentence.

Different publications of an author published in the same year must be cited as Saray (2015a), Saray (2015b).

Referencing 2 or more works by the same author in the same brackets; they can be shown in the same brackets, indicating the last published work as the last. E.g; Past research (Can, 1990, 2006, in press).

While citing a part of a publication; the number of the page the cited material (chapter, table, figure, or equation) is on must be indicated. While citing, the expression “page” must be abbreviated, but “chapter” must not. For example; (Disaster Coordination Center, 2015, p. 15), (Barka, 1999, Chapter 5).

Citing multiple publications in one pair of brackets; (Akcan, 2017; Can, 2016).

Citing personal communication in main text body; (A. E. Akay, personal communication, February 7, 2017), (O. T. Can, personal communication, February 8, 2017).

For citing of secondary references (In case the reference cites another reference),the original reference must be cited within the main text and the secondary reference must be cited in brackets. In the references section, the reference tag is organized according to the secondary reference, the original reference must not be used as a tag. For example: Bayhan, argues that the south of the Marmara Region is under the same threat of earthquakes as Istanbul (as cited in Özdemir, 2016).

4.1.2 Citing according to order of appearance

References are cited by numbering and indicating the number in square brackets ([]) in the main text body. The first reference cited in a thesis is numbered [1] and the following references are numbered according to the order of appearance.

In the main text body, references must be cited as specified below:

[1] Reference no. 1,

[1-3] References from no.1 to 3 (thus, references 1,2 and 3),

[1,3] References no. 1 and 3,

[1,3,8] References no.1, 3 and 8,

[1,3-8] References no.1, and from no.3 to 8.

Different volumes of a reference with the same name must be cited and numbered individually.

4.2 Quoting

Generally, quoting is done by remaining faithful to the original text in terms of words, spelling and punctuation. In case there is a mistake, the correct version is written in square brackets in the quoted text.

Short quotations (not longer than 40 words) must be given in quotation marks. Following the text quoted, the reference must be written and a full-stop must be placed afterwards.

Quotations longer than 40 words must not be shown in quotation marks. Instead, they must be indented 1 tab space (1.27 cm) from the left side of the page. The font size for long quotations indented from the left must be 2 pt smaller than the font size used in main text body. However, it is not advised to quote very long texts and to quote very frequently. Unlike short quotations, references of long quotations must be placed after the full stop. i.e..(p.196)

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Detailed information on quoting could be found in Thesis Writing Guideline.

4.3 Footnotes

Footnotes could be used in theses to add content-expanding, content-enhancing, or additional information[1].

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Footnote numbers must be placed directly after a quotation. In case the quotation is a paragraph, the footnote numbers must be placed directly after the last word of the paragraph. In case the quotation is a concept or a noun, footnote numbers must be placed directly after that concept or noun.

Footnote numbers in the main text body must be indicated as subscript[2] as shown. A punctuation mark must not be placed after the number.

Footnotes must be written with a font size 2 pt smaller than the main text body font size and must be on the same page with the related text.

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1 space must be set between footnote line and footnote number, 1/2 space must be set between footnote number and the first line of the footnote. Footnotes must be separated from the main text body with a thin horizontal line.

Detailed information on footnotes could be found on the websites of Graduate Schools and associated links.

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[1] Reference display cannot be done with footnotes. Footnotes could be used in theses to add content-expanding, content-enhancing, or additional information. If these informations must include references, these references must be indicated in References section.

[2] Footnotes must be written with a font size 2 pt smaller than the main text body font size.

4.4 Second Level Title: First Letters Capital

Paragraph paragraph.

5. (IF NECESSARY) CHAPTER 5

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5.1 Practical Application of This Study

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5.2 Second Level Title: First Letters Capital

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5.3 Third level title: only first letter capital

Paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph paragraph.

5.4 Fourth level title: only first level capital

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Fifth level title: only first letter capital

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6. CONCLUSIONS AND RECOMMENDATIONS

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6.1 Practical Application of This Study

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6.4 Fourth level title: only first letter capital

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Commented [A68]: References are listed **alphabetically** according to surname of author**.**
1 line spacing is set in this section.

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Commented [A80]: ENCYCLOPEDIA ARTICLE (Internet)

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Url-2 <*http://www.elet.polimi.it/*>, erişim tarihi 10.01.2013.

Url-3 <*http://www.mohid.com*>, date retrieved 29.06.2006.

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3458 Sayılı Mühendislik ve Mimarlık Hakkında Kanun. (1938). *T. C. Resmi Gazete, 3945,* 28 Haziran 1938.

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[4] **Spielberg, S.** (Producer) & Spielberg, S. (Director). (1993). *Schindler's list* [Motion picture]. California : Universal Picture.

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APPENDICES

APPENDIX A: Maps

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APPENDIX A

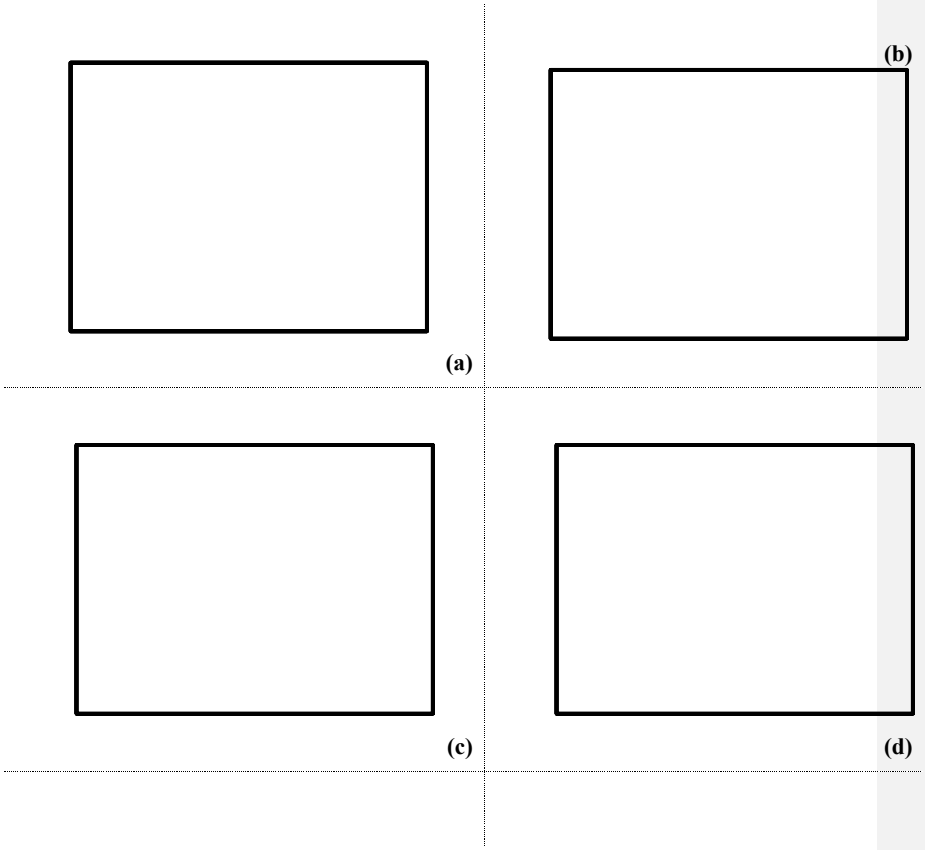

Figure A.1 : Earthquake Photos: (a) Kocaeli (b) Bolu (c)Gölcük (d) Düzce.

Table A.1 : Example table in appendix.

Column A	Column B	Column C	Column D
Row A	Row A	Row A	Row A
Row B	Row B	Row B	Row B
Row C	Row C	Row C	Row C

CURRICULUM VITAE

SCANNED PHOTO

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EDUCATION:

- **B.Sc. :** Graduation year, University, Faculty, Department
- **M.Sc. :** Graduation year, University, Faculty, Department

PROFESSIONAL EXPERIENCE AND REWARDS:

- ……..
- ……..

PUBLICATIONS, PRESENTATIONS AND PATENTS ON THE THESIS:

- …….
- ……..
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OTHER PUBLICATIONS, PRESENTATIONS AND PATENTS:

- …….
- ……..