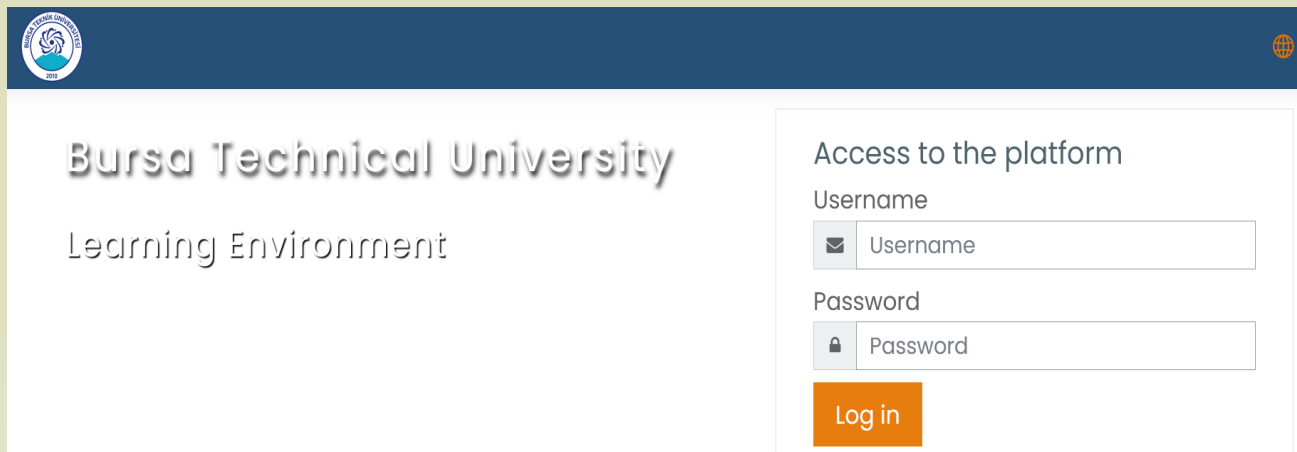


BURSA TECHNICAL UNIVERSITY

HOW TO BACKUP A COURSE ON “LEARN”

1- Go to BTU SFL Distance Learning Environment <https://learn.btu.edu.tr/> and *log in*.

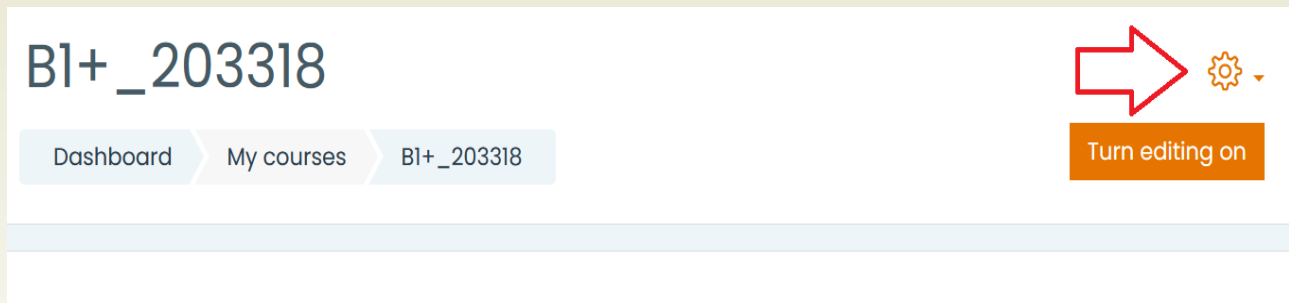


The screenshot shows the login interface for the Bursa Technical University Learning Environment. On the left, the university's logo and name are displayed. On the right, there is a login form with fields for Username and Password, and a Log in button.

Bursa Technical University
Learning Environment

Access to the platform
Username
Password
Log in

2- Select the course that you want to back up.



The screenshot shows the course selection page. The course ID 'B1+_203318' is displayed at the top. Below it, there is a breadcrumb trail: Dashboard > My courses > B1+_203318. On the right, there is a red arrow icon pointing right, a gear icon, and a button labeled 'Turn editing on'.

B1+_203318

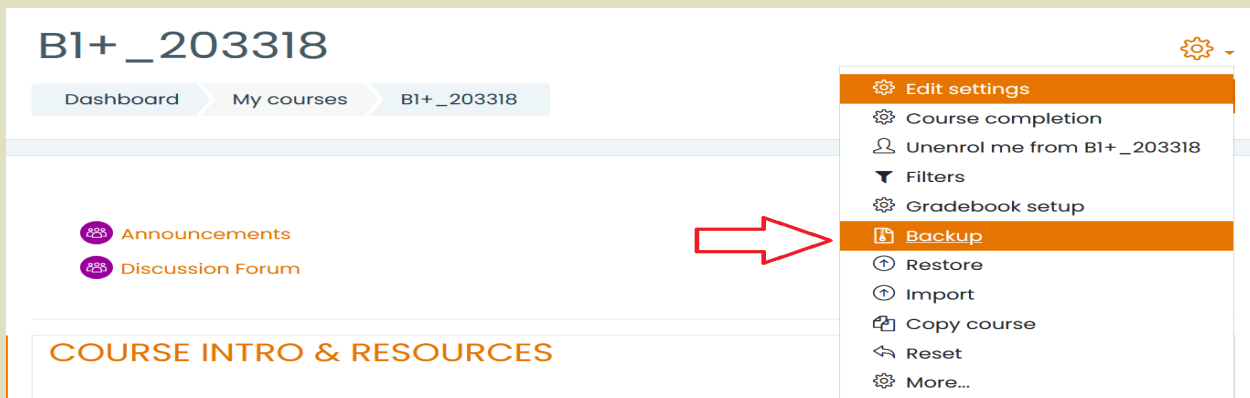
Dashboard > My courses > B1+_203318

Turn editing on

BURSA TECHNICAL UNIVERSITY MOODLE LEARNING ENVIRONMENT GUIDE

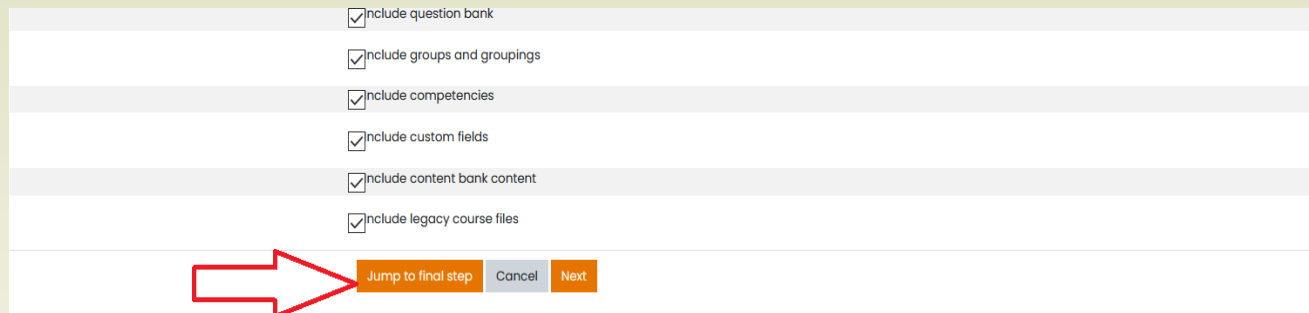
COURSE BACKUP

3- At “*Edit settings*” menu, select “*Backup*”.



The screenshot shows the Moodle course interface for B1+_203318. The breadcrumb trail is Dashboard > My courses > B1+_203318. On the left, there are links for Announcements and Discussion Forum. The main content area is titled COURSE INTRO & RESOURCES. On the right, the 'Edit settings' menu is open, showing options: Edit settings, Course completion, Unenrol me from B1+_203318, Filters, Gradebook setup, Backup (highlighted with a red arrow), Restore, Import, Copy course, Reset, and More...

4- Click on “*Jump to final step*”.



The screenshot shows the Moodle backup options screen. The following options are checked:

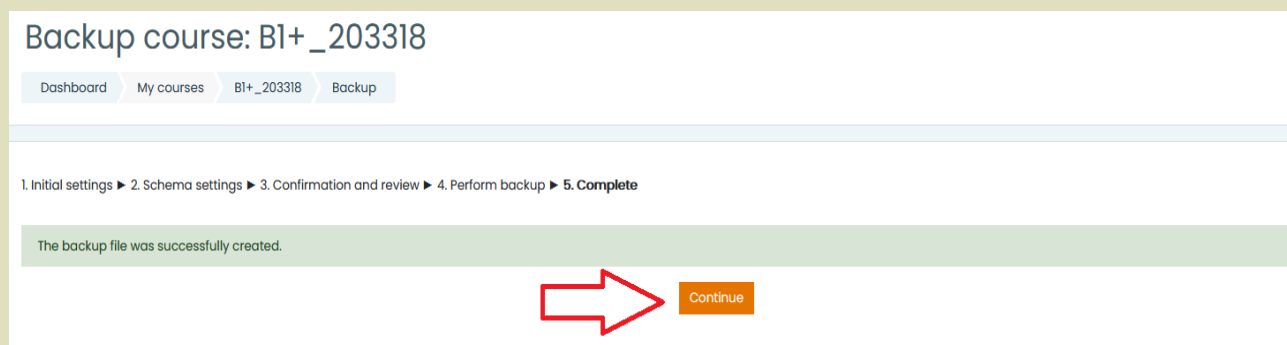
- include question bank
- include groups and groupings
- include competencies
- include custom fields
- include content bank content
- include legacy course files

At the bottom, there are three buttons: 'Jump to final step' (highlighted with a red arrow), 'Cancel', and 'Next'.

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COURSE BACKUP

5- For backup process, a backup file will be automatically prepared in around 1 minute. Click "Continue".




Backup course: BI+_203318

Dashboard My courses BI+_203318 Backup

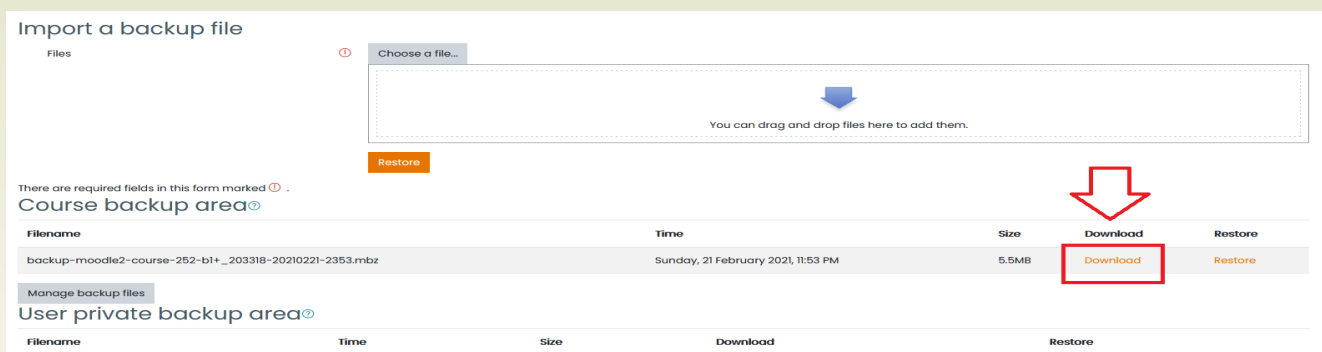
1. Initial settings ▶ 2. Schema settings ▶ 3. Confirmation and review ▶ 4. Perform backup ▶ 5. Complete

The backup file was successfully created.

 Continue

6- To download it, click download back up data.

7- Backup file will be saved on your computer. In this way, you can avoid potential data loss.




Import a backup file


Files


Choose a file...

You can drag and drop files here to add them.


Restore

There are required fields in this form marked .

Course backup area 

Filename	Time	Size	Download	Restore
backup-moodle2-course-252-bi+_203318-20210221-2353.mbz	Sunday, 21 February 2021, 11:53 PM	5.5MB	 Download	Restore

Manage backup files

User private backup area 

Filename	Time	Size	Download	Restore
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TO RESTORE, PLEASE ASK FOR HELP from Distance Education Coordina-