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| http://depo.btu.edu.tr/dosyalar/btu/Dosyalar/TR%20LOGO(1).jpg **BURSA TECHNICAL UNIVERSITY****ASSIGNMENT ACTION REPORT-C****(DAYS >15 or UNIVERSITY SUPPORTED )** | **C** |

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| **TO DIRECTORATE OF SCHOOL OF FOREIGN LANGUAGES** The below mentioned assignment has been completed between the given dates and related documents have been attached. Kindly submitted for necessary action for the payment to be made to me.  |
|  | Title, Name-Surname |  Inst. |
| Date | ….../….../…... |
| Signature |  |
| Name of the Event |  |
| Location of the Event |  |
| Name of the Proceeding |  |
| Dates of Assignment |  |
| Type of the Presentation | Verbal | Poster  |
| Spent Amount (TL) |  |
| If any, name and amount the other support  |  |

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| **TO THE DIRECTORATE** |
| Aforementioned instructor’s assignment has been completed her/his between the given dates and the related documents have been attached.Kindly submitted for necessary action |
|  | Title, Name-Surname | Inst. Murat BAYRAKDirector |
| **e-signed** |

Notet: Instructor will submit this form within 15 days as of the ending date of the event to the related unit.

Appendices: [ ] Participation certficate, [ ]  Event Information [ ] Participation Fee receipt (Receipt or an equivalent document
[ ] Proceeding in CD or its abstract within the proceedings books, [ ] Receipt for travel expenses,( if any, agency approved e-ticket)
[ ] Accommodation receipt, [ ] Copy of Passport(If external)