

**BURSA TECHNICAL UNIVERSITY  
2019-2020 ACADEMIC YEAR  
APPLICATION PROCEDURE FOR INTERNATIONAL STUDENTS WHO COMPLETED THEIR HIGH SCHOOL  
EDUCATION ABROAD**

**The Application requirements for the 2019-2020 academic year are as follows:**

**A- QUOTAS**

Programme	Quota	Special Requirements*
<b>FACULTY OF ENGINEERING AND NATURAL SCIENCES</b>		
Computer Engineering	5	46, 831
Bioengineering	2	46, 831
Environmental Engineering	2	46, 831
Electrical Electronics Engineering	3	46, 831
Food Engineering	2	831
Civil Engineering	4	46, 831
Chemistry	2	831
Chemical Engineering	2	46, 831
Fibre and Polymer Engineering	3	21, 86, 831
Mechanical Engineering	5	21, 86, 831
Mathematics	3	
Mechatronics Engineering	3	21, 86, 831
Metallurgical and Materials Engineering	3	21, 86, 831

<b>FACULTY OF HUMANITIES AND SOCIAL SCIENCES</b>		
Psychology	2	46
Sociology	2	46
International Relations	2	46
International Trade and Logistics	2	46, 831

<b>FACULTY OF ARCHITECTURE AND DESIGN</b>		
Architecture	5	46, 831
Urban and Regional Planning	2	46, 831

<b>FACULTY OF FORESTRY</b>		
Forest Industry Engineering	10	46, 831
Forest Engineering	10	46, 831
Landscape Architecture	3	46, 831

**\* Special Requirements:**

21) If applying to this programme, you will need to follow a one year compulsory English preparation class. At the end of the preparatory year, students will start as first year students if they pass the English Preparatory Exam successfully. The duration of the preparatory program is not included in the years shown in the teaching period column.

The university will accept:

- a) National and/or international Foreign Language exam certificate proving a sufficient level of English.
- b) Students obtaining a sufficient score at the English proficiency exam organized by the university's School of Foreign Languages at the beginning of the term, will start as first year students directly (please check our university's webpage for more information).

46) Optional one year English preparatory class available to students. The duration of the preparatory program is not included in the years shown in the teaching period column.

86) The language of instruction of this programme is **30% English, 70% Turkish**.

831) This programme implements an internship programme during the 7th semester of education. For more information, please check our webpage [sep.btu.edu.tr](http://sep.btu.edu.tr).

#### **B-APPLICATION DATES:**

<b>Online Application webpage</b>	<a href="http://obs.btu.edu.tr/oibs/ogrsis/basvuru_yabanci_login.aspx">obs.btu.edu.tr/oibs/ogrsis/basvuru_yabanci_login.aspx</a>
<b>Application dates</b>	08-12 July 2019
<b>Announcement of accepted students and waiting list</b>	26 July 2019
<b>Registration for accepted students</b>	19-22 August 2019
<b>Announcement of accepted students from the waiting list</b>	23 August 2019
<b>Registration for accepted students from the waiting list</b>	2-5 September 2019

#### **C- APPLICATION REQUIREMENTS**

##### **Who can apply?**

Students who have graduated from an institution equivalent to Turkish high schools and those who are on their last year at high school may apply to the undergraduate programs, if they meet the application criteria below.

##### **A. Applicants meeting the conditions below can apply:**

- 1) International students,
- 2) Those holding Turkish citizenship by birth and renounced their Turkish citizenship, and their children under 18 who are listed in the renouncement document but documenting their certification for rights mentioned in the Turkish Citizenship Law, no: 5901, Item 7, stating that

“Anyone born, either in Turkey or abroad, in the marriage of a Turkish mother or father, is a Turkish citizen.” Candidates who wish to apply within the “applications from abroad” category should examine the Turkish Citizenship Law.

3) Those who hold citizenship of other countries by birth; have gained the citizenship of The Republic of Turkey at a later date, and who hold dual-citizenship,

4) a) Those who hold the citizenship of The Republic of Turkey and have completed the last 3 years of their high school education in another country except The Turkish Republic of Northern Cyprus before 01/02/2013. (Including those who have completed their entire high school education in a Turkish high school opened in another country, except the ones in The Turkish Republic of Northern Cyprus, within the scope of MEB.)

b) Those who started their high school education after 01/02/2013 abroad, and completing their entire high school education abroad except The Turkish Republic of Northern Cyprus. (Including those who have completed their entire high school education in a Turkish high school opened in another country, except the ones in The Turkish Republic of Northern Cyprus, within the scope of MEB.)

5) Those who hold the citizenship of The Turkish Republic of Northern Cyprus, who reside in The Turkish Republic of Northern Cyprus and who have completed their secondary education in a GCE AL system, as well as those who have registered and completed their secondary education in a GCE AL system abroad between 2005-2010.

**B. Applicants meeting the conditions cannot apply:**

1)who hold the citizenship of The Republic of Turkey, and have completed their secondary education in Turkey or in The Turkish Republic of Northern Cyprus,

2)who hold the citizenship of The Turkish Republic of Northern Cyprus (except those who have completed their secondary education in a GCE AL system in TRNC, and those who have registered and completed their secondary education in a GCE AL system abroad between 2005-2010),

3)who hold a dual citizenship, one of which is a citizenship of The Republic of Turkey by birth, as stated in article (A) item.2 above. (except those who have completed their high school education in another country other than The Turkish Republic of Northern Cyprus/ those who have completed their high school education in a Turkish institution in another country other than The Turkish Republic of Northern Cyprus),

4)who hold dual citizenship, one of which is citizenship of The Turkish Republic of Northern Cyprus (except those who have completed their secondary education in a GCE AL system in TRNC, and those who have registered and completed their secondary education in a GCE AL system abroad between 2005-2010),

5)those who hold citizenship of The Republic of Turkey or dual citizenship, one of which is the citizenship of The Republic of Turkey by birth, as stated in article A item.2 above, and who have completed their secondary education at institutions within an embassy or in other foreign institutions in Turkey.

**2) Requirements for applicants are as follows in the tables 1 / 2 / 3 below.**

(In tables 1 and 3 the exam results will be evaluated on a 100% base)

**Table 1**

<b>EXAMS</b>	<b>MINIMUM POINTS REQUIRED FOR APPLICATION</b>	<b>* VALIDITY PERIOD</b>
<b>ACT ( American College Test)</b>	Maths, Sciences and Total points of at least 21	2 years
<b>SAT (Scholastic Aptitude Test)</b>	For Reasoning Test "math" and "critical reading" tests a minimum of 1100 over 1600 for the Total points, For the "math" test a minimum of 600 over 800 are required	2 years
<b>GERMANY ABITUR</b>	Minimum of 3	No time limit
<b>AUSTRIA MATURA</b>	Minimum of 3	No time limit
<b>SWISS MATURA</b> (Federal Matura Sertifikası) Maturitätszeugnis /Certificat De Maturité/ Attestato Di Maturità	Minimum of 4/6	No time limit
<b>FRENCH BACCALAUREATE ISSUED IN FRANCE</b> (Diplôme du Baccalauréat Général)	Minimum of 10/20. Only diplomas of the Baccalaureate issued by the French Ministry of Education will be accepted	No time limit
<b>BELGIUM DIPLOMA</b> -Van hoger Secundair Onderwijs -Certificat d'Enseignement Secondaire Supérieur -Abschlusszeugnis Der Oberstufe Des Sekundarunterrichts	A minimum of: French Diploma = 13/20 (B – Distinction)or Flemish Diploma = 14/20(%70 - Met onderscheiding )	No time limit
<b>Netherlands HAVO / VWO</b>	Minimum of 6/10	No time limit

\* From the exam date onwards

Table 2: the exam results will be evaluated on an 80% base

**Table 2**

<b>EXAMS</b>	<b>MINIMUM POINTS REQUIRED FOR APPLICATION</b>	<b>VALIDITY PERIOD</b>
<b>BOSNIA HERZEGOVINA MATURA</b>	Minimum of 3/5	No time limit
<b>KOSOVA STATE MATURA</b>	Minimum of 4/5	No time limit
<b>GREECE HIGH SCHOOL EXAM</b>	Minimum of 10/20	No time limit
<b>ALBANIA Dëftesë Pjekurie (High School Certificate/Matura Certificate)</b>	Minimum of 8/10	No time limit

<b>MACEDONIA General High School Certificate (Matura)</b>	Minimum of 4/5	No time limit
<b>SERBIA General High School Certificate</b>	Minimum of 3,5/5	No time limit
<b>WEST AFRICAN EXAMINATION COUNCIL (WAEC)</b>	A minimum result of B3 for 6 courses in total with at least 3 courses related to the programme the student will apply for.	No time limit

**Table 3**

<b>YÖS EXAMS</b>	<b>MINIMUM POINTS REQUIRED FOR APPLICATION</b>	<b>VALIDITY PERIOD*</b>
<b>Akdeniz University</b>	50/100	2 Years
<b>Ankara University</b>	50/100	2 Years
<b>Atatürk University</b>	50/100	2 Years
<b>Bursa Uludağ University</b>	50/100	2 Years
<b>Ege University</b>	50/100	2 Years
<b>Erciyes University</b>	50/100	2 Years
<b>Istanbul University</b>	50/100	2 Years
<b>Blacksea Technical University</b>	50/100	2 Years
<b>Ondokuz Mayıs University</b>	50/100	2 Years
<b>Yıldız Technical University</b>	50/100	2 Years
<b>Selçuk University</b>	50/100	2 Years
<b>Gaziantep University</b>	50/100	2 Years
<b>Gebze Technical University</b>	50/100	2 Years
<b>Çukurova University</b>	50/100	2 Years

\* From the exam date onwards

**GCEAL (For applicants from the Turkish Republic of Northern Cyprus)** A total of A, B, C in 3 subjects (with a minimum of A in Maths and B or C in physics, chemistry and Biology)

## D-APPLICATION PROCEDURE

1)The applications are submitted online **only** at the following address:  
[obs.btu.edu.tr/oibs/ogrsis/basvuru\\_yabanci\\_login.aspx](http://obs.btu.edu.tr/oibs/ogrsis/basvuru_yabanci_login.aspx)

2)Applications should be submitted according to the online application handbook available here: <http://oidb.btu.edu.tr>

3) The online application form should be filled in CAPITAL LETTERS (except from the e-mail address).

4) It is the responsibility of the students to fill in correctly the application documents and upload the required documents.

5) All the required documents and information should be uploaded to the system. Applications that are incomplete will not be assessed.

**6) All the documents uploaded to the system must be approved at the time of application.**

**7) Applicants can only apply to ONE programme.**

8) The following documents must be uploaded to the online application form.

**9) The documents to upload online are as follows:**

### **9.1. High School Certificate and its Turkish translation**

High school diploma translated into Turkish by an approved Turkish Representation (Turkish Embassy or Notary Public for applicants residing in Turkey). For candidates who have not received their diploma yet, a formal certificate of graduation (translated into Turkish –see above) from high school including a graduation date and a graduation mark will be accepted.

### **9.2 Transcript of Records**

Transcript of records of High School Education translated into Turkish by an approved Turkish Representation (Turkish Embassy or Notary Public for applicants residing in Turkey).

### **9.3. Proof of Exam Result**

A proof of exam result should be uploaded to the system. Only a limited number of exams are accepted: See tables 1, 2 and 3 above.

### **9.4. Photocopy of Passport**

The personal information page of the passport should be uploaded. Applicants who do not hold a passport do not need to upload any document.

### **9.5. Passport-size photograph**

**IMPORTANT NOTE: The application form needs to be printed and signed. The Students' Affairs Office will ask for the signed original application form as well as all the other original documents uploaded to the system during registration.**

## E- ASSESSMENT OF APPLICATIONS

1) With the approval of the Rector's Office, the "International Students Applications Evaluation Commission" is established. The Commission evaluates the applications. The Students' Affairs Office will announce the results for accepted students and a waiting list. The results will be announced on the university's webpage.

2) The types of exams accepted and the base scores are given in ANNEX-1 (Table 1 / Table 2 / Table 3). After the exam grade of each applicant is converted into a score out of "100" according to the conversion tables in ANNEX-2, the percentages specified in Table 1, Table 2, Table 3 are applied according to the exam types and the admission score is calculated.

3) The evaluation of applications and the placement of candidates shall be made according to the admission scores. (4) In case of even placement scores, the youngest applicant, then students that newly graduated from high school will be selected in priority.

4)A "Letter of Acceptance" will be sent to the candidates admitted to the university.

5) Foreign candidates who will come to Turkey to submit their application, need to obtain a "Student Entry Visa" (Öğrenim Meşruhatlı Giriş vizesi) that can be delivered by Foreign Embassies of the Republic of Turkey, and the candidates whose acceptance document was sent, need to get a

"Student Visa" (Öğrenim Meşruhatlı vizesi) that can be delivered by the Ministry of Interior of the Republic of Turkey in order to reside in Turkey for study purposes.

#### **F- REGISTRATION:**

1) Documents required for final registration:

a) Translated high school diploma approved by a Turkish Representation (Turkish Embassy or Notary Public for applicants residing in Turkey) and original copy of diploma,

b) For students applying with a SAT score, in case the original documents are not received from the College Board until the registration, the applicants who have applied and settled with the SAT Result, will be asked to confirm their user names and passwords and the SAT College Board official results during the registration. The registration rights of the candidates who fail to do so will be cancelled,

Students applying with -ACT result will be asked to confirm their exam results from the ACT official website with their username and password during registration. The registration rights of the candidates who fail to do so will be cancelled,

Candidates who applied with -YÖS result and are accepted will have their results checked from the university's verification page. Applicants who do not have a validation page or whose validation page is not active on the registration date will not be able to register,

c) The original certificate of equivalence which shows that the high school diploma is equivalent to the diplomas obtained from high schools in Turkey approved by the Republic of Turkey Ministry of National Education or the Republic of Turkey consular offices,

d) Original and translated copy of transcript of records approved by Turkish Embassy or Notary Public for applicants residing in Turkey,

e) If available, original document showing that if the language of education is Partially or Fully English, it meets the exemption requirements of the English Preparation Class at Bursa Technical University School of Foreign Languages.

f) The original certificate of Turkish proficiency of at least B2 level according to TOMER courses dispensed by universities in Turkey or the relevant exams of Yunus Emre Institutes. This certificate is compulsory to apply to programmes that offer education in Turkish language or partially in English,

g) for citizens from the Republic of Turkey, a Republic of Turkey ID number or Photocopy of ID card,

h) For male citizens of the Republic of Turkey, a "Military Status Certificate" (Askerlik Durum Beyanı),

i) Those who hold citizenship of other countries by birth; have gained the citizenship of The Republic of Turkey at a later date, and who hold dual-citizenship, a "Certificate of Identity Register Copy" (Vukuatlı Nüfus kayıt örneği),

j) a Copy of Passport and its original to be returned after examination,

k) Proof of payment of tuition fees (Bank statement),

l) copy of Residence Permit (Candidates who do not reside in Turkey will apply for a resident permit at Bursa Provincial Directorate of Migration. If the application is in process and an appointment has been made for the residence permit at a later date, the appointment document should be submitted. Once the residence permit has been obtained, it must be submitted to the students' affairs office within 1 month.)

m) Document proving that the financial situation of the student enables him to pursue his higher education in Turkey,

n) Student visa obtained from the Republic of Turkey Embassies,

o) 1 Passport-size photograph,

2) The registration process of the accepted candidates to the University is carried out by the Students' Affairs Office at the dates determined above.

**ADDRESS FOR REGISTRATION:****Bursa Teknik Üniversitesi Öğrenci İşleri Daire Başkanlığı (Students' Affairs Office)**

Mimar Sinan Yerleşkesi

Mimar Sinan Mahallesi Mimar Sinan Bulvarı Eflak Caddesi No:177

Yıldırım / BURSA

Tel: +90 224 300 32 36-37

**G-TUITION FEES****2019-2020 ACADEMIC YEAR TUITION FEES**

	<b>1st INSTALLMENT</b>	<b>2nd INSTALLMENT</b>
	(Winter Semester)	(Spring Semester)
Faculty of Engineering and Natural Sciences, Faculty of Architecture and Design, Faculty of Forestry	<b>580 TL</b>	<b>581 TL</b>
Faculty of Humanities And Social Sciences	<b>426 TL</b>	<b>426 TL</b>

Payment of Tuition Fees: Türkiye Ziraat Bankası / Bursa Branch

**IBAN: TR62 0001 0000 60 56210 560 5004**

\* The tuition fees are determined and updated according to the cabinet of ministers' decisions.

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**H) LANGUAGE OF EDUCATION AND PREPARATORY CLASS**

1) For admission to programmes whose language of education is partially or completely in English, students are required to ensure their language proficiency according to the Regulations on Foreign Language Education and Training of Bursa Technical University School of Foreign Languages. Those who do not meet the requirements are subject to compulsory preparatory class education according to the provisions of the "Regulations on Foreign Language Education and Training of the School of Foreign Languages".

**I) PROOF OF TURKISH LANGUAGE LEVEL**

1) Candidates need to prove that their Turkish Level is at least B2 level according to TOMER courses dispensed by universities in Turkey or the relevant exams of Yunus Emre Institutes Turkish Proficiency Exam to be able to start their undergraduate education. Those who do not to submit a language certificate shall be granted a maximum of two years to obtain their certificate. At the end of this period, the registration of those who cannot prove Turkish proficiency will be deleted. These terms are not necessary in the departments where the instruction language is 100% English.

2) Those who have completed the high school education in Turkey, their level of the Turkish language is deemed sufficient.

**J) OBLIGATIONS OF INTERNATIONAL STUDENTS**

1) The foreign students who reside in turkey or come to turkey to study are responsible for all the following;

a) Performing the necessary procedures and obtaining documents according to Turkish Law (Foreign National Identity Number etc.),



b) Notifying the University Students' Affairs Office or International Relations Office within 15 days of any changes in their personal, marital or educational status,

c) Applying on time at Bursa Provincial Directorate of Migration, If they need to extend their residence permit during in order to follow their education,

d) In case they lose their residence permit or passport, they need to apply to the relevant authorities immediately and receive a new one within 15 days,

e) In case of a change of university, of contact address or contact phone, students need to inform the local Provincial Directorate of Migration Management of these changes within 20 working days.

2) As per immigration laws in Turkey, it is **MANDATORY** that all students have valid health insurance coverage.

**In case of any discrepancies in interpretation, the original version in Turkish language shall prevail.**