BURSA TECHNICAL UNIVERSITY Photograph

VISITING STAFF / STUDENT APPLICATION FORM

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **APPLICANT’S PERSONAL DATA** | | | | | | | | |
| Family name: | | | |  | | | | |
| First name (s): | | | |  | | | | |
| Date of birth: | | | |  | | | | |
| Place of Birth : | | | |  | | | | |
| Sex: | | | |  | | | | |
| Nationality: | | | |  | | | | |
| Tel.: | | | |  | | | | |
| E-mail: | | | |  | | | | |
| **CURRENT OR LAST JOB POSITION/ EMPLOYMENT IN HOME COUNTRY** | | | | | | | | |
| * Student | | | | * Graduate student (doctoral or master’s degree) * Undergraduate student (bachelor’s degree) | | | | |
| * Academic Staaf Position: ……………………………………….. | | | | | | | | |
| * Government Employee | | | | Position as government employee: ………………………….. | | | | |
| * Private Sector | | | | | | | | |
| Place of Employment/Study in Home Country (Company or Institution’s Name and Country): …………………………………………………………………………………………………………………..….. | | | | | | | | |
| **POSITION INFORMATION**  (Please provide information about your intended research/position at BTU) | | | | | | | | |
| **For Staff**:  □ Cooperation / Agreement  □ Project (Project name: ………………………………….……………)  □ Working in Laboratories  □ other (please explain) : ………………………………………………….…………………………………………………………………………………………  …………………………………………………………………………………………………………………………………………….  Planned dates of your visit : from …./…./2018 to …./…./2018 ( A total of ……. days/weeks/months ) | | | | | | | | |
| **For Students:**  □ Study Winter Semester □ Internship (from .../…/2018 to .../.../2018)  □ Study Spring Semester □ Working in Laboratories (from .../…/2018 to .../.../2018) | | | | | | | | |
| Visiting Academic Department at BTU:  Faculty :…………………………………………………………… Department:…………………………………………………. | | | | | | | | |
| **LANGUAGUE COMPETENCE**  (For students only) | | | | | | | | |
| Mother Tongue : ………………………….. | | | | | | | | |
| Other Languages | I am currently studying this language | | | | | I have sufficient knowledge to follow lectures, projects or laboratories | | |
|  | Yes | | No | | | Yes | | No |
| Turkish |  | |  | | |  | |  |
| English |  | |  | | |  | |  |
|  |  | |  | | |  | |  |
|  |  | |  | | |  | |  |
| **FINANCIAL INFORMATION** | | | | | | | | |
| Sources of Funds | | | | | | Assured Support (in Euros) | | |
| Sending Institution | | | | | |  | | |
| Erasmus + | | | | | |  | | |
| Personal Funds | | | | | |  | | |
| Others : …………………………………………………….. | | | | | |  | | |
| **PRACTICAL INFORMATION** | | | | | | | | |
| Please note that :  1 BTÜ does not provide assistance in making housing arrangements.  3. It is your responsibility to make sure that you have all the necessary documents to travel to Turkey. | | | | | | | | |
| I certify that the above information is correct and complete, and that I shall notify the University of any change in my personal information or research/teaching plans.  Applicant’s signature: Date: | | | | | | | | |
| **RECEIVING INSTITUTION**  **BURSA TECHNICAL UNIVERSITY, TURKEY** | | | | | | | | |
| We hereby acknowledge receipt of the application.  Your visit to Bursa Technical University | | | | | □ has been approved  □ has not been approved | | | |
| Dean of Faculty / Head of Graduate School or Institute  Date: | | Head of Department  Date: | | | | | Head of International Relations Office  Date : | |

Please return this form signed to: [intoffice@btu.edu.tr](mailto:intoffice@btu.edu.tr) with the following documents attached:

1. CV
2. Visit Proposal Form